

Privacy Policy for Tech Sprints Pty Ltd trading as RestoGenius

Effective Date: 1st July, 2024.

1. Introduction

At [Your Company Name], we are committed to protecting the privacy and security of our clients, partners, and users. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information. By using our services, you agree to the terms of this Privacy Policy.

2. Compliance with Privacy Laws

We comply with the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act). A copy of these principles may be obtained from the Office of the Australian Information Commissioner (OAIC) website at <https://www.oaic.gov.au>.

2. What Personal Information We Collect

Personal Information is any information or opinion that identifies an individual. This information is typically collected when you engage with us via our website, email, telephone, or in person. We collect information necessary to provide our services, including but not limited to:

- **Personal Information:** Name, email address, phone number, and other contact details.
- **Business Information:** Company name, industry, and business-related data.
- **Project Information:** Data related to the specific requirements and details of the projects or services you inquire about or engage us for.

3. How We Collect Your Personal Information

We collect personal information in various ways, including:

- Directly from you during interactions (e.g., emails, phone calls, face-to-face meetings).
- Through our website via forms and cookies.
- From publicly available sources or third parties with your consent.

4. Why We Collect Your Personal Information

We collect your personal information for the following purposes:

- **Service Delivery:** To provide, operate, and maintain our services, including but not limited to software design, development and management solutions.
- **Communication:** To respond to your inquiries, send updates, and provide information related to our services.
- **Customization:** To personalize your experience and ensure that our services are relevant to your needs.
- **Improvement:** To analyze usage data and improve our services, features, and user experience.

- **Compliance:** To comply with legal obligations and protect our rights and the rights of our users.

5. Use and Disclosure of Personal Information

Your personal information is only used for the purpose for which it was collected. We may also use your information for related purposes that you would reasonably expect. We will not disclose your personal information to third parties without your consent except in the following circumstances:

- **Service Providers:** We may share information with trusted third-party vendors who assist us in delivering our services, such as hosting providers, payment processors, and IT support.
- **Legal Requirements:** We may disclose information if required by law, court order, or government regulation.
- **Business Transfers:** In the event of a merger, acquisition, or sale of assets, your information may be transferred as part of the transaction.

6. Security of Your Personal Information

We implement appropriate technical and organizational measures to protect your personal information from misuse, loss, unauthorized access, modification, or disclosure. We store your personal information in secure systems and ensure it is only accessible by authorized personnel. Our security practices include encryption, access controls, and continuous monitoring to safeguard your personal information.

7. Access to Your Personal Information

You have the right to access the personal information we hold about you and to request corrections if necessary. Please contact us in writing if you wish to access or update your information.

8. Maintaining the Quality of Your Personal Information

We strive to ensure that the personal information we collect, use, and disclose is accurate, complete, and up-to-date. If you believe any information we hold is incorrect or outdated, please contact us to make the necessary changes.

9. Changes to This Privacy Policy

This policy may be updated from time to time to reflect changes in our practices or legal obligations. The latest version will always be available on our website.

10. Contact Us

If you have any questions or concerns about our privacy policy or how we handle your personal information, please contact us at:

Suite 3645, 29/97 Creek Street, Brisbane QLD 4000 (Australia)

legal@techsprints.com.au

+61 – 1300 198 789